

RESOLUTION NO. 22 OF 2020

**A RESOLUTION OF THE CITY OF MONONGAHELA, COUNTY OF WASHINGTON,
COMMONWEALTH OF PENNSYLVANIA REGARDING PURCHASING
AUTHORITY OF DEPARTMENTS**

WHEREAS, the City of Monongahela is a body corporate and politic, organized under and pursuant to the Pennsylvania Third Class City Code, 11 Pa.C.S. § 10001, et seq., and

WHEREAS, pursuant to the Third Class City Code, Chapters 118 and 119, the City Council and the Chief Fiscal Officer of the City (the Director of Accounts and Finance) have the power and responsibility to regulate the contracting and spending authority of the City and the City's various departments; and

WHEREAS, the City Council desires to formalize said powers and responsibilities.

NOW, THEREFORE, BE IT RESOLVED, at a duly called meeting of the City Council of Monongahela, this 9th day of December, 2020, as follows:

1. All contracts and spending by Departments must be as appropriated in the annual budget/appropriations bill. Should any proposed spending or contract not be as appropriated, then the Department head shall submit to City Council a budget transfer resolution for consideration.

2. For any proposed spending or contract for which appropriations have already been made, Department heads and/or their designee are authorized to perform such spending pursuant to the existing appropriation and without further approval by City Council upon the following conditions being met:

(a) The Department head as consulted and received approval for the spending by the City's Chief Fiscal Officer;

(b) The proposed spending is less than \$5,000.00;

(c) The proposed spending does not involve the execution of a written contract for goods, services, lease, or the like; and

(d) The spending or contract is not otherwise required to receive the approval of City Council pursuant to the Third Class City Code or other prevailing law, statute, or regulation.

3. Should subparagraphs 2(a)-2(c) not be satisfied, the proposed spending or contract must be presented to City Council for approval by the relevant Department head and/or the Chief Fiscal Officer.

4. This resolution shall take effect immediately.

BE IT ENACTED AND RESOLVED, upon motion of _____, seconded by _____, and approved by a vote of _____ (Yeas) to _____ (Nays).

ATTEST:

CITY OF MONONGAHELA:

Tamie Gido, City Clerk

Gregory Garry, Mayor